

# Reiki Tradition

## School of Reiki

### Non-Accredited Course Policy

#### Reiki Tradition Terms & Conditions

These Terms and Conditions apply to your contract with Reiki Tradition when you enrol onto one of our **Non-Accredited Reiki Courses**. We believe that they are fair and clear. Please read the notes below carefully.

#### Reiki Tradition is an Accredited Reiki Training Provider

1. It is our policy when you book a course with us to provide you with training towards a Non-Accredited qualification in Reiki.
2. All our Reiki Courses are an Academic Degree in a Reiki Professional Qualification.
3. All our courses meet the syllabus standards of the Qualifications Credit Framework (QCF), the Core Curriculum (CC), National Occupational Standards (NOS) Complementary Health Professionals (CHP) Complementary & Natural Healthcare Council (CNHC) Reiki Council (RC) and the Standards and Code of Conduct as set out by the Federation of Holistic Therapists (FHT).
4. All courses have been Accredited by the FHT and the CHP
5. All Reiki Tradition Accreditation Certification can be viewed upon request.
6. All Non-Accredited course students will receive a certificate (via Royal Mail) within 14 days of satisfactorily completing the course.

#### Your Commitment to us:

When you book onto any of our Courses you agree to all our terms and conditions as in the policy set out by us.

7. Attend for the duration of the course.
  - a. Reiki 1<sup>st</sup> Degree two consecutive days, 10.00am until 5.45pm usually 15 hours.

- b. Reiki 2<sup>nd</sup> Degree three consecutive days, 10.00am until 5.45pm usually 22 hours.
- c. Reiki 3<sup>rd</sup> Degree four consecutive Monday evenings, 7.00pm until 9.15pm. Then Friday and Saturday evening, Friday 7.00pm until 10.30pm Saturday 7.00pm till 11.30pm. Duration of course usually 17 hours.

## 8. **Policy for Cancellation/Change to the Enrolled Course**

- Cooling off period of 14 days from time of booking for a full refund.
- No refund will be given for any cancellation/changes after the 14-day cooling off period
- Students can change from a Non-Accredited Qualification to an Accredited Qualification but the following conditions will apply:
  - (a) The difference in monies to be paid in full
  - (b) Reiki Tradition will supply a new Accredited Case Study Pack
  - (c) Students will comply with the additional training hours in order to meet the Core Curriculum Syllabus Standards
  - (d) Students will complete the required number of Case Studies in order to comply with the Core Curriculum Syllabus Standards
  - (e) Upon completion of the Core Curriculum Syllabus Standards (within a **minimum** period of 9 months) the student will be presented with an Accredited Qualification Diploma Certificate

## 9. **Privacy Notice**

Training is provided in accordance with the General Data Protection Regulations issued on 25<sup>th</sup> May 2018 and in accordance with our Privacy Notice.

As part of these terms and conditions you are required to have accessed and have read the Privacy Notice via the following web-link:

[www.reikitradiation.me.uk/privacy-notice](http://www.reikitradiation.me.uk/privacy-notice)

## 10. **Policy Review**

- 1. This policy is reviewed regularly and updated as required.
  - a. Adopted on.....[1<sup>st</sup> June 2016]
  - b. Last reviewed.....[17<sup>th</sup> March 2023]
  - c. Author.....[Mr M R Thirlwell]

# Acceptance Agreement for a Non-Accredited Reiki Course

Course Provider: Reiki Tradition, 176 Oldham Road, Springhead, Oldham, Lancashire, OL4 5SJ

Student Name Attending: .....

Student Non-Accredited Number: .....

Non-Accredited Course: please tick box below:

Reiki 1<sup>st</sup> Degree      Yes

Reiki 2<sup>nd</sup> Degree      Yes

Reiki 3<sup>rd</sup> Degree      Yes

I, the above named student, have read, understand and agree to the attached Terms and Conditions of Reiki Tradition (17<sup>th</sup> March 2023). I acknowledge that the attached Terms and Conditions are incorporated into my Non-Accredited Reiki Training Course with Reiki Tradition (an Accredited Reiki Training Provider).

Name: -----

Signature: -----

Date: -----/-----/-----

## **Student Copy to Retain**

# Acceptance Agreement for Non-Accredited Reiki Course

Course Provider: Reiki Tradition, 176 Oldham Road, Springhead, Oldham, Lancashire, OL4 5SJ

Student Name Attending: .....

Student Accredited Number: .....

Non- Accredited Course: please tick box below:

Reiki 1<sup>st</sup> Degree      Yes

Reiki 2<sup>nd</sup> Degree      Yes

Reiki 3<sup>rd</sup> Degree      Yes

I, the above named student, have read, understand and agree to the attached Terms and Conditions of Reiki Tradition (7<sup>th</sup> April 2020). I acknowledge that the attached terms and conditions are incorporated into my Accredited Reiki Training Course with Reiki Tradition (an Accredited Reiki Training Provider).

Name: .....

Signature: .....

Date: -----/-----/-----

**Reiki Tradition Copy - please tear off and return to Reiki Tradition with your updated GDPR Preference Form (see below)**



# Reiki Tradition

## Notice To Students

The General Data Protection Regulation (GDPR) comes into effect on 25<sup>th</sup> May 2018 and we are issuing a Privacy Notice in accordance with this regulation. Detailed guidance on this regulation can be found at [www.eugdpr.org](http://www.eugdpr.org)

Our Privacy Notice can be found at [www.reikitradiation.me.uk/privacy-notice](http://www.reikitradiation.me.uk/privacy-notice)

The Privacy Notice can also be found by typing the above website URL into any web browser. Then look under the 'About Us' Tab found at the top of each website.

Reiki Tradition are required to seek your consent to re-confirm that you are still happy to be contacted and for us to store and use your personal information in accordance with the GDPR of 25/05/18.

### Update your Preferences:

I have read the Reiki Tradition Privacy Notice. Please indicate if you are happy to continue receiving emails and to give your consent for us to store your personal information in accordance with the said Privacy Notice.

YES  NO

Signed: .....

Print Name: .....

Date:.....

Please select YES or NO and then Sign, Print and Date and kindly return to Reiki Tradition at 176 Oldham Road, Springhead, Oldham, Lancashire OL4 5SJ